

## **CPPL Regular Board Meeting**

### **Minutes**

**February 16th, 2022**

**Roll Call:** President Monique Washington, Trustee Elizabeth Washington, Trustee Linda Caldwell, Trustee Jarice Shaw

**Absent at Roll Call:** Trustee John Jor'Dan

**Staff:** Katrina Harris, Library Director

**Guest:** Joseph Filapek, Rails

#### **Communication:**

Joseph Filapek from Rails gave a presentation on what Rails offers to it's Partnering Libraries

#### **Approve January 19th Regular Board Minutes**

**Motion:** Trustee M. Washington, 2nd Trustee E. Shaw

**Roll Call:** President Monique Washington, Trustee Elizabeth Washington, Trustee Linda Caldwell, Trustee Jarice Shaw

#### **At 6:28 pm Trustee Jor'Dan calls into the board meeting**

#### **Director's Report**

Director Harris submitted an outstanding Limricc invoice from October 2018 board agreed to pay the outstanding balance and deduct the funds from the Illinois Funds Account. Quarterly Salary Report submitted, Holiday Scheduling submitted, Electricians Proposal was submitted to Trustee Caldwell for the Building and grounds report, Director Harris spoke on Programming Grant AgeOpt and will have more information later on the grant. Director Harris spoke on Section 125 for pre tax and post tax for health insurance.

#### **Treasurer's Report**

There were no questions on the treasurer's

**MOTION by President M. Washington was made and 2nd by Trustee Jor'Dan to approve January Bills Paid**

**President's Report (Attached President's Report)**

President M. Washington requested that the Board of Trustees read Chapter 1 from the Trustee Facts File for review at the March 16th meeting.

**The Building and Grounds Committee**

Trustee Caldwell talked on the submitted Electricians Proposal, the Electrician will revise the amount for the installation Knox Box that will be purchased by the library

**Public Engagement/Marketing Committee**

Trustee E. Washington spoke on her presentation of Canva.com to the staff. She also said that Johnathan Shaw who does Marketing for the village will take photos for the village newsletter.

**Fundraising Committees: NO REPORT**

**HR Committee: No Report Finance Committee: NO REPORT**

**Vision Goal Setting Committee: Report Attached**

**Investment Committee:NO REPORT**

**Unfinished Finance Business: Bylaws**

**Motion was made by President M. Washington to adopt the CPPL Bylaws effective Wednesday, February 16th, 2022 2nd by Trustee Jor'Dan**

**B. Errors and Omission Insurance Tabled until further notice**

**New Finance Business:**

- a. Director Harris was added to the Building and Grounds Committee
- b. 2022 Holiday Schedule was accepted by the board

**Public Comments:**

No Comments

**Adjourned at 7:35pm Motion by Trustee Caldwell and 2nd by Trustee E. Washington**

**Respectfully Submitted by Katrina Harris**