

CPPL Finance Committee Meeting

Minutes

January 18th , 2022

6:04pm

Roll Call: President Monique Washington, Trustee Linda Caldwell, Trustee Elizabeth Washington, Trustee Jarice Shaw, Trustee Elizabeth Washington.

Trustee Gwen Miller and Trustee John Hassan Jor'Dan in at 6:26

Absent: Trustee Barbara Burnett **Staff:** Katrina Harris, Library Director

Approve December Regular Minutes and Finance Committee Minutes

Motion: President M. Washington, 2nd Trustee L. Caldwell

Roll Call: Trustee Linda Caldwell, President Monique Washington, Trustee Linda Caldwell, Trustee Elizabeth Washington, Trustee Jarice Shaw

Director's Report

Illinois Per Capita Grant award for 2021 was \$11,556.63. That was the additional amount we say added to the Illinois Funds Account.

Director Harris is completing the 2022 Illinois Per Capita Grant application and will be sent in a couple of weeks to the Illinois State Library.

All Trustees will be sent the passwords and codes to the library. Two trustees will be given keys to the building and that will be Monique Washington and Linda Ross Caldwell. And both will be added to Quality Alarm.

Director Harris will continue to get updates from Rails about the SonicWall installation.

Employee Part Time discussion was done and will be continued at a later date.

President M. Washington requested a quarterly report on Salaries December through January and a monthly Traffic Report for the next meeting.

Motion was made by President M. Washington to approve the Library Director's Report. 2nd by Trustee Linda Caldwell

Roll Call: President Monique Washington, Trustee Linda Caldwell, Trustee Elizabeth Washington, Trustee Jarice Shaw, Trustee Elizabeth Washington. Trustee Gwen Miller and Trustee John Hassan Jor'Dan

Treasurer's Report

Trustee Jarice Shaw discussed the January Bills and additional bills added where explained.

Motion was made by President M. Washington to accept the Treasurer's Report and 2nd by Trustee E. Washington

Roll Call: President Monique Washington, Trustee Linda Caldwell, Trustee Elizabeth Washington, Trustee Jarice Shaw, Trustee Elizabeth Washington. Trustee Gwen Miller and Trustee John Hassan Jor'Dan

President's Report

President M. Washington formally introduced the new Library Board Trustee John Hassan Jor'Dan. President M. Washington let the board know that Trustee Barbara Burnett submitted her resignation.

NO REPORTS: Facilities and Marketing

Unfinished Business:

Health Insurance for the Director was approved. Director will pay 12% that will be deducted from her payroll. Other full time employees will be offered the Vision, Dental and Insurance at cost.

IMRF Resolution will be completed by the Library Director.

Bylaws will be submitted to the attorney for review.

The Copy Machine will be purchased in a couple of months.

Attorney will work with the library on obtaining a Broker for Errors and Omission Insurance.

New Business:

Omitted IMRF Services hours were submitted to Lorraine Toney the Village IMRF Representative.

Attorney Anne Skrodzki from Klein, Thorpe and Jenkins was introduced to the board and Attorney Skrodzki talked about the law firm and what they offer. President M. Washington asked Attorney Skrodzki to delete a paragraph in a PPRT Letter to be resubmitted.

Announcements: President M. Washington and the Board of Trustee wished Trustee Gwen Miller the best in her future endeavors. **Adjourned at 7:28pm**
Next Board Meeting Wednesday, February 16th, 2022 at 6pm