

## **CPPL Regular Board Meeting**

### **Minutes**

**May 20th, 2022**

**6:00pm**

#### **Call to ORDER**

**Roll Call:** President Monique Washington, Trustee Elizabeth Washington, Trustee Linda Caldwell, Trustee John Jor'Dan, Trustee Nicole Sims

**Absent at Roll Call:** Trustee Jarice Shaw

**Staff:** Katrina Harris, Library Director,

#### **Approve April 13th Regular Minutes**

**Motion:** President Monique Washington, 2nd Trustee E. Washington

**Roll Call:** President Monique Washington, Trustee Elizabeth Washington, Trustee Linda Caldwell, Trustee John Jor'Dan, Trustee Nicole Sims

**Absent at Roll Call:** Trustee Jarice Shaw

#### **Approve May 3rd Emergency Minutes**

**Motion:** President Monique Washington, 2nd Trustee Caldwell

**Roll Call:** President Monique Washington, Trustee Elizabeth Washington, Trustee Linda Caldwell, Trustee John Jor'Dan, Trustee Nicole Sims

**Absent at Roll Call:** Trustee Jarice Shaw

#### **Director's Report**

Director Harris parking lot proposals presented, Director Harris will check to see if the village will waive the Permits. Board will table looking for a new bank until further notice. Director Harris Present the Salaries for the next 8 Months (\$88,000) around \$11,000 per month this includes IMRF and Insurance, the board decided to keep the library hours for the Summer the same until further notice. Board discussed briefly on Debra Woods on Leave May 17th through June 17th. Request from board on breakdown on Swan Quarterly billing. The Board approved a one time increase of \$750 on the Credit Card Petty Cash to purchase the Knox Fire Box.

#### **Treasurer's Report**

There were no questions on the treasurer's

**MOTION by President M. Washington was made and 2nd by Trustee John Jordan to approve March Bills in the amount of \$13,353.80 Paid**

**Roll Call:** President Monique Washington, Trustee Linda Caldwell, Trustee Linda Caldwell, Trustee John Jor'Dan, Trustee Nicole Sims

**Absent at Roll Call:** Trustee Jarice Shaw

**President's Report**

President M. Washington spoke on Terms for the current Trustees and she will have more details on their terms at the June Meeting. President M. Washington also talked with the board about changing the bylaws so that if a board member is not attending meetings that they need to be able to ask for the resignation after a certain period of time.

**The Building and Grounds Committee**

Trustee Caldwell talked on the 2 submitted proposals for the parking lots. The board will make a decision at the June meeting on who will do the parking lot. Trustee Caldwell spoke briefly on the work the Electrician started and will complete soon.

**Public Engagement/Marketing Committee**

NO REPORT

**Fundraising Committees:** NO REPORT

**HR Committee:** No Report **Finance Committee:** NO REPORT

**Vision Goal Setting Committee:** No REPORT **Investment Committee:**NO REPORT

**Unfinished Business:**

B. Errors and Omission Insurance Tabled until further notice

**New Business:**

a.New Bank Tabled until further notice

**Public Comments:** NONE

**Adjourned at 7:42pm**

**Respectfully Submitted by Katrina Harris**